

MEDICAL STUDENT POLICY

Policy Title: Credit Hours	Curricular Structure: All Medical Students in Legacy and ASCEND
Approved By: Executive Oversight Committee (EOC)	Last Approved: 5/17/24

RELEVANT LCME STANDARDS:

POLICY:

The credit hours for courses at the medical school will be determined using the following formula: 30 contact hours plus an average of 45 out-of-class independent student work equals 1 credit hour.

Definitions:

- **Contact Hours:** Contact hours refer to the time spent in direct instructional activities with faculty, including lectures, seminars, workshops, clerkship/clinical rotations, and laboratory sessions.
- **Out-of-Class Hours:** Out-of-class hours encompass the time students are expected to spend on independent study, research, assignments, projects, clinical practice, and other learning activities outside of formal instruction.

Credit Hour Calculation:

- For each module, the total contact hours and out-of-class hours will be determined based on the course objectives, curriculum design, and instructional methods.
- **Modules and Courses:**
 - The credit hour value for a module or course will be calculated by dividing the total hours (contact hours + out-of-class hours) by the established formula of 30 contact hours plus 45 outside hours equals 1 credit hour.
- **Clerkships, Acting Internships, and Clinical/Non-Clinical Elective experiences:**
 - One week equals 1 credit hour.
- The resulting credit hour value will be rounded to the nearest whole number as per standard academic practice.

PROCESS:

MEDICAL STUDENT POLICY

1. Faculty members responsible for course design and delivery are expected to accurately estimate and allocate contact hours and outside hours based on the course content and learning objectives.
2. The Office of Curricular Affairs will review and approve credit hour calculations for courses to ensure compliance with this policy.
3. Students will be informed of the credit hour allocation for each course in the module information sheet, including the breakdown of contact hours and outside hours required.

RELATED POLICIES:

Pre-Clerkship Student Contact Hours
Clinical Student Work Hours

REVISION HISTORY: